

**Russell County Public Library
Board of Trustees Regular Meeting**

April 15, 2025, 5:30pm
Lebanon Library

Members Present: Karen Davis, Susan Breeding, Ann Monk, Judy Ashbrook, Sharon Sargent, Bob Breimann, Sharon Van Dyke, Tina Harris

Members Absent:

1. Call to Order

Chair, Karen Davis called the meeting to order at 5:30pm.

2. Approval of Agenda

Motion to approve Agenda by Susan Breeding, seconded by Ann Monk. All in favor. Motion passed.

3. Approval of Minutes

Motion to approve Minutes by Bob Breimann, seconded by Judy Ashbrook. All in favor. Motion passed.

4. Unfinished Business: Library of Virginia State Aid – Motion to approve the revised Library budget by Bob Breimann, seconded by Judy Ashbrook. All in favor. Motion passed.

5. Communications

Citizens Comments: None

6. Financial Report

Motion to approve Bills by Sharon Sargent, seconded by Susan Breeding. All in favor. Motion passed.

7. Staff Reports:

Programs Services Director

8. Remarks/ Reports of Trustees: None

9. Tabled Business: Personnel communications

10. New Business:

Presentation by Reagen Thacker, LVA, Board and Trustee CE – See notes

Motion, When the RCPL is closed for a holiday on a Friday, it will also close the subsequent Saturday, by Judy Ashbrook, seconded by Tina Harris.

11. Review & Summary

12. Next Meeting Date: May 20, 2025 at 5:30pm Lebanon Library

13. Adjournment: Motion to adjourn the meeting at _____ by Sharon Sargent, seconded by Tina Harris. All in favor. Motion passed.

Respectfully submitted by:

Pamela Stone

#10 LVA – Reagen Thacker Presentation Notes

Responsibilities of the Board of Trustees:

1. Employ the Director
2. Mission
3. Planning
4. Laws
5. Public Relations
6. Board Meetings

7. Continuing Education (CE)
8. Services
9. Reports
10. Funding

Board of Trustees and Director

1. Allow Director to direct
2. Ask questions, seek clarification
3. Address issues early

Board of Trustees and Staff

1. Instructions go through the Director
2. No direct intervention
3. Trustees and staff on committees, long-range plans, social events, etc.
4. Have interest in all levels of staff duties

Board of Trustees and Friends Groups (FOL)

1. They are a separate 501(c)3
2. Maintain strong collegial relationships
3. There should be a Board liaison with the Friends group

Board of Trustees and Others

1. Trustees are public representatives, what you do and say, may reflect on the library
2. Board discussions should reflect what the library and the community needs
3. The Board should speak with one voice

Board of Trustees – Advocacy

1. Be vocal
2. Use the library and spread the word
3. Talk to groups to promote library services
4. Work closely with local officials
5. Tell others about being a Trustee
6. You represent consumers
7. You are volunteer participants in government
8. You are voters
9. Advocate in conversations promoting the library and its services