

**Russell County Public Library  
Board of Trustees Regular Meeting**

November 19, 2024 5pm  
Lebanon Library

**Members Present:** Karen Davis, Susan Breeding, Ann Monk, Judy Ashbrook, Sharon Sargent, Bob Breimann, Sharon Van Dyke, Tina Harris

**Members Absent:** Sherry Lyttle,

**1. Call to Order**

Chair, Karen Davis called the meeting to order at 5:00pm and welcomed new Board Member, Tina Harris.

**2. Approval of Agenda**

Motion to approve Agenda by Susan Breeding, seconded by Judy Ashbrook. Motion Passed.

**3. Approval of Minutes**

Tabled until January for corrections to be made.

**4. Unfinished Business**

Presentation by the Library of Virginia rescheduled due to technical issues.

Bob Breimann made a motion, and Susan Breeding seconded, to go into Executive Session pursuant to the Code of Virginia, Section 2.2-3711(A) (4) privacy of individuals. Motion passed. The Library Board went into Executive Session at 5:25pm.

The roll call was as follows:

Karen Davis	Aye
Susan Breeding	Aye
Tina Harris	Aye
Ann Monk	Aye
Judy Ashbrook	Aye
Sharon Sargent	Aye
Bob Breimann	Aye
Sharon Van Dyke	Aye

On a motion by Bob Breimann, seconded by Susan Breeding, the meeting reconvened in open session at 5:50pm.

The roll call was as follows:

Karen Davis	Aye
Susan Breeding	Aye
Tina Harris	Aye
Ann Monk	Aye
Judy Ashbrook	Aye
Sharon Sargent	Aye
Bob Breimann	Aye
Sharon Van Dyke	Aye

Sharon Van Dyke made a motion pursuant to Virginia Code, 1950, Section 2.2-3712 (D) that the Library Board in its's closed session; only discussed public business matters lawfully exempted from open meeting requirements under this Chapter and (2) that only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the Library Board. Any member of the Library Board who believed that there was a departure from the requirements of clauses (1) and (2) shall so state prior to the vote, indicating the substance of the departure that, in their judgement, has taken place.

The certification was as follows:

Karen Davis	Aye
Susan Breeding	Aye
Tina Harris	Aye
Ann Monk	Aye
Judy Ashbrook	Aye
Sharon Sargent	Aye
Bob Breimann	Aye
Sharon Van Dyke	Aye

**5. Communications**

Citizens Comments: NA

**6. Financial Report**

Motion to approve Bills by Judy Ashbrook, seconded by Sharon Van Dyke. Motion Passed

**7. Staff Reports:**

- a. Motion to close the library for an extended Thanksgiving break, closed Saturday November 30<sup>th</sup> by Bob Breimann, seconded by Susan Breeding, Motion passed.
- b. Motion to cancel the December meeting of the Library Board made by Sharon Van Dyke, seconded by Judy Ashbrook. Motion passed.
- c. Motion to extend Christmas break for staff thru December 26<sup>th</sup> made by Bob Breimann, seconded by Ann Monk. Motion passed.

**8. Remarks/ Reports of Trustees:**

**9. Unfinished Business:**

**10. Tabled Business:**

**11. New Business:**

1. Motion made to change Library Board meetings from 5pm to 5:30pm by Sharon Van Dyke, seconded by Tina Harris. Motion passed.
2. Motion to close the Lebanon Library at 7pm on Tuesdays and Thursdays for Winter Hours by Ann Monk, seconded by Sharon Van Dyke. Motion passed.

**12. Review & Summary**

**13. Next Meeting Date:** January 21, 2025 at 5:30pm Lebanon Library

**14. Adjournment:** Motion to adjourn the meeting at 6:30pm by Bob Breimann, seconded by Ann Monk. Motion passed.

**Respectfully submitted by:**

Pamela Stone