

# Russell County Public Library Board of Trustees Regular Meeting

September 17, 2024 5pm  
Lebanon Public Library

**Members Present:** Karen Davis, Susan Breeding, Kim Fife, Judy Ashbrook, Sharon Sargent,  
Sharon VanDyke, Bob Breimann

**Members Absent:** Sherry Lyttle, Ann Monk

1. **Call to Order:** Karen Davis called the meeting to order at 5:05pm.
2. **Approval of Agenda:** Motion to approve Agenda: Sharon VanDyke,  
Seconded: Sharon Sargent,  
Motion: Passed.
3. **Approval of Minutes:** Motion to approve the corrected July Minutes and August  
Minutes: Susan Breeding, Seconded: Bob Breimann,  
Motion: Passed.
4. **Communications:** Citizens Comments
5. **Financial Report:** Director presented RCPL bills for Board approval/ submission to  
Russell County Board of Supervisors for payment.  
Motion to approve Bills: Bob Breimann, Seconded: Susan Breeding, Motion: Passed.
6. **Staff Report**  
*Programs:* Storytime began at both branches: Wednesdays in Lebanon (10:30am) and  
Honaker (1pm)  
*Services:* New hours at the Honaker Community Library: Mondays (12-7pm),  
Wednesdays (12-5:50pm), and Fridays (12-5:30pm);  
*Director:* Discussed patron conduct, trespassing, Lebanon Police Department walk-  
throughs, and court proceedings; Doris Pruitt accepted the full-time Cataloging position  
starting September 1<sup>st</sup>; Increased hours for current part-time positions while remaining  
within the budget; Continue to rearrange the Lebanon Library; Sorting on unprocessed  
materials from the Local History Collection has begun; Library Director to speak to the  
Board of Supervisors at their October meeting.
7. **Remarks/ Reports of Trustees** Board members reviewed successful reactions from the  
community on changes at the library and how happy they were by the positive changes.
8. **Unfinished Business**
  - a. Update on repair list: backdoor arrived, removal of Honaker bench, bathroom  
remodel this fall, security system update – Daly, and completed: added shelving  
back, moved computers, and added rugs to Honaker.

- b. Policies: Board will review Meeting Room, Internet Acceptable Use Policy, and Conduct in the Library Policies for updates, Tabled.

**9. Tabled Business**

- a. Friends of the Library: Bob and Pamela will reach out to the Friends of the Library President.

**10. New Business**

- a. Part-time position vacancies: Motion to authorize the Director to fill part-time vacancies: Bob Breimann, Seconded: Judy Ashbrook, Motion: Passed.
- b. Weather related closing practices: Motion to follow the Russell County Government Center Weather Closing Practice unless determined differently from the Library Board: Kim Fife, Seconded: Bob Breimann, Motion: Passed.

**11. Review & Summary**

**12. Next Meeting Date:** Tuesday, October 15, 2024 at 5pm, Honaker Community Library

**13. Adjournment:** Motion to adjourn the meeting at 6:36pm: Kim Fife, Seconded: Sharon VanDyke, Motion: Passed.

**Respectfully submitted by:**  
**Pamela Stone**