

Russell County Public Library Board of Trustees Regular Meeting

August 20, 2024 5pm
Lebanon Public Library

Members Present: Karen Davis, Susan Breeding, Judy Ashbrook, Sharon Sargent, Sharon VanDyke, Ann Monk
Members Absent: Bob Breimann, Sherry Lyttle

1. **Call to Order:** Karen Davis called the meeting to order at 5:08pm
2. **Approval of Agenda:** Motion to approve Agenda: Judy Askbrook, Seconded: Sharon Sargent. Motion passed.
3. **Approval of Minutes:** Motion to approve the July regular and special meeting Minutes: Sharon Sargent, Seconded: Ann Monk. Motion passed.
4. **Communications:** Citizens Comments
5. **Financial Report:** Director presented RCPL bills for Board approval/ submission to Russell County Board of Supervisors for payment.
Motion to approve Bills: Sharon Sargent, Seconded: Susan Breeding. Motion passed.
6. **Staff Report** Programs Services Director
7. **Remarks/ Reports of Trustees**
8. **Unfinished Business**
 - a. Update on repair list
 - b. Traveling exhibition: Virginia's Constitutions August 26 – October 4th
 - c. Meeting room policy
 - d. Staff wages
 - e. Budget 2025 state budget report
9. **Tabled Business**
 - a. Overnight parking policy b. Library card applications c. Friends of the Library
10. **New Business**
 - a. Vacant library positions: Cataloging to become a full-time position. Motion to approve position change, as presented: Sharon VanDyke, Seconded: Susan Breeding. Motion passed.

- b. Honaker hours: New hours for Honaker Community Library Monday (12-7pm), Wednesday (12-5:30pm), and Friday (12-5:30pm.) Motion to approve Honaker hours, as presented: Sharon VanDyke, Seconded: Judy Ashbrook. Motion passed.
- c. Fall programs: Story time begin September 18th Lebanon 10:30am and Honaker 1pm.
- d. Labor Day: Request to close both the Lebanon Library and Honaker Community Library the Saturday and Sunday prior to the 2024 Labor Day holiday. Motion: Sharon Sargent, Seconded: Judy Ashbrook. Motion passed.
- e. Review 2024 RCPL Board Minutes
- f. Change September Board meeting date. Change the date of the September regular RCPL Board meeting to the 17th. Motion: Ann Monk, Seconded: Sharon VanDyke. Motion passed.

11. Review & Summary

12. Next Meeting Date: Tuesday, September 17, 2024 at 5pm, Lebanon Library

13. Adjournment: Motion to adjourn: Ann Monk, Seconded: Judy Ashbrook. Motion passed.

The Russell County Public Library Board of Trustees meeting ended at 6:50pm.