

**Russell County Public Library**  
**Board of Trustees Special Called Meeting**

July 29, 2024, 5pm

Lebanon Public Library

**Members Present:** Kim Fife, Karen Davis, Susan Breeding, Bob Breimann, Judy Ashbrook, Sharon Sargent, Ann Monk, Sherry Lyttle, Sharon Van Dyke

**Members Absent:** Sherry Lyttle

**Library Staff Present:** All including Director, Pamela Stone.

**Call to Orders:** Chair Karen Davis called to order meeting July 29<sup>th</sup> at 5:05pm

**Approval of Agenda:** Motion to approve Agenda by Bob Breimann and seconded by Susan Breeding. Motion passed

**New Business:**

1. Discussion: Removal of OpenTimeClock, reverting to paper timesheets
2. Discussion: Meal breaks for full and part-time staff
3. Discussion: Full and part-time staff schedules to include holidays, comp time, and work-from-home
4. Discussion: Staffing changes
5. Discussion: Library changes have been directed by the Board.

**Next Meeting Date:** August 20, 2024

**Adjournment:** Motion to adjourn: Bob Breimann, Seconded: Susan Breeding. Motion approved. The Russell County Public Library Board of Trustees meeting ended at 5:52pm.