19 January 2021 Lebanon Library 5 pm



Board of Trustees Agenda

- 1. Call to Order
- 2. Approval of Agenda
- 3. Introductions
- 4. Presentations:

5. Approval of Minutes

6. Communications: Citizens Comments

7. Financial Report

Fines

- Bills Budget spreadsheet
- 8. Staff Reports:

Programs Services

Director

9. Remarks/Reports of Trustees:

10. Unfinished Business:

11. New Business:

Budget Committee Circulation Policy revision Reopening RCPL

12. Tabled Business:

13. Review & Summary

14. Next Meeting Date: 16 February 2021

15. Adjournment

Operating Under an Emergency Declaration

- Core Services via Curbside effective 21 Dec 2020
- Masks required of Staff EVEN seated at own staff workstation
- Social Distancing of 6' Enforced

Positivity Rate	Virginia	Cumberland Plateau	TEST
3 Dec 2020	11.1%	24.6%	
20 Dec 2020	11.8%	19%	
3 Jan 2021	17.2%	20.8%	
14 Jan 2021	15.5%	18.9%	
19 Jan 2021	13.6%	15.3%	

Library Board of Trustees Meeting



	Members Present		Members Absent
Judy Ashbrook ⁺			Yvonne Dye
Susan Breeding	Karen Herndon⁺	Sharon Sargent $^{+}$	Ann Monk
Karen Davis	Sherry Lyttle ⁺	Sharon Van Dyke⁺	

Vice-Chair Susan Breeding called the meeting to order 19 January 2021 at 5:08 pm.

Karen Davis made and Sharon Sargent seconded a motion to approve the agenda; motion passed.

Introductions

Chair Karen Herndon joined the meeting late and began chairing the meeting.

<u>Minutes</u>: Susan Breeding made and Judy Breeding seconded a motion to approve the January minutes as distributed; motion passed.

Communications:

<u>Financial</u>: Sherry Lyttle made and Sharon Sargent seconded a motion to approve the bills; motion passed.

<u>Staff Reports:</u> Kelly McBride Delph reviewed the Programs and Director's Reports.

Unfinished Business:

New Business: Karen Herndon appointed herself and Karen Davis to the Budget Committee.

Susan Breeding made and Karen Davis seconded a motion to reopen RCPL with regular hours Monday, January 25, to match the other county offices; motion passed.

Sharon VanDyke made and Karen Davis seconded a motion to replace social security number with the driver's license number in the circulation policy and records; motion passed.

Review and Summary:

Karen Davis made and Susan seconded a motion to adjourn.

Respectfully submitted, Kelly McBride Delph

⁺via Zoom due to covid quarantine