

15 December 2020
Lebanon Library
5 pm



Board of Trustees Agenda

1. Call to Order
2. Approval of Agenda
3. Introductions
4. Presentations:

5. Approval of Minutes

6. Communications: Citizens Comments

7. Financial Report Fines
 Bills
 Budget spreadsheet

8. Staff Reports: Programs Services Director

9. Remarks/Reports of Trustees:

10. Unfinished Business:

11. New Business:

12. Tabled Business:

13. Review & Summary

14. Next Meeting Date: 19 January **2021**

15. Adjournment

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All neighboring library systems **expected to be closed** to walk-in traffic except Russell by Dec 14

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Operating Under an Emergency Declaration

- *Masks required of Staff - EVEN seated at own staff workstation*
- *Masks required of Patrons*
- *Social Distancing of 6' Enforced*
- *Limit occupancy-50% Lebanon, 10 persons HCL*

Library Board of Trustees Meeting



Members Present			Members Absent
Judy Ashbrook*	Yvonne Dye*	Ann Monk	Sherry Lyttle
Susan Breeding	Karen Herndon*	Sharon Sargent*	
Karen Davis*		Sharon Van Dyke*	

Chair Karen Herndon called the meeting to order 15 December 2020 at 5:09 pm.

Minutes: Susan Breeding made and Ann Monk seconded a motion to approve the November minutes as distributed; motion passed.

Communications:

Financial: Sharon Sargent made and Yvonne seconded a motion to approve the bills; motion passed.

Staff Reports: Kelly McBride Delph reviewed the Programs and Director’s Reports.

Unfinished Business:

New Business: Sharon Sargent made and Karen Davis seconded a motion to reduce library service hours (below) and provide curbside only service effective end of business Sunday, Dec, 20. New hours and curbside only begin Monday, Dec. 21 and reviewed on Jan 19, 2021, at the Trustee’s meeting.

HCL Sun 2-5, Wed 2-6	= 7 hrs
Leb Mon-Th 10-6, Fri 10-5:30, Sa 10-3	= 44.5 hrs

Review and Summary:

Susan made and Sharon Van Dyke seconded a motion to adjourn.

Respectfully submitted, Kelly McBride Delph

*by phone/Zoom