

**21 January 2020**  
Lebanon Library  
5 pm



## **Board of Trustees Agenda**

1. Call to Order
2. Introductions
3. Presentations:
4. Approval of Minutes
5. Communications:                      Citizens Comments
6. Financial Report                      Fines  
    Bills  
    Budget spreadsheet
7. Staff Reports:                      Programs      Services      Director
8. Remarks/Reports of Trustees:
9. Unfinished Business:
10. New Business:
11. Review & Summary
12. Next Meeting Date:                      18 February 2020
13. Adjournment

## Library Board of Trustees Meeting



Members Present			Members Absent
Judy Ashbrook	Yvonne Dye	Ann Monk	
Susan Breeding	Karen Herndon	Sharon Sargent	
Karen Davis	Sherry Lyttle	Sharon Van Dyke	

Chair Karen Herndon called the meeting to order 21 January 2020 at 5:03 pm.

**Minutes:** Karen Davis made and Judy Ashbrook seconded a motion to approve the minutes as distributed; motion passed.

**Financial:** Sharon Sargent made and Ann Monk seconded a motion to approve the bills; motion passed.

**Staff Reports:** Jewel Blackwell reviewed the Activity reports and Kelly McBride Delph reviewed the Programs and Director's Reports. Kelly presented projections for staffing and costs for FY2021, noting the VA Senate has a bill to raise minimum wage.

**Unfinished Business:**

**New Business:**

**Review and Summary:** Board will talk with supervisors about upcoming budget and in February will conduct review of the director's performance and the Friends policy.

Susan Breeding made and Sherry Lyttle seconded a motion to adjourn.

Respectfully submitted,

Kelly McBride Delph