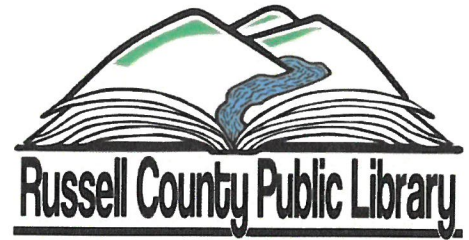


15 October 2019
Honaker Community Library
5 pm



Honaker Community Library • Lebanon Library

Board of Trustees Agenda

1. Call to Order
2. Introductions
3. Presentations:
4. Approval of Minutes
5. Communications: Citizens Comments
6. Financial Report Fines
 Bills
 Budget spreadsheet
7. Staff Reports: Programs Services Director
8. Remarks/Reports of Trustees:
9. Unfinished Business:
10. New Business: Professional & Staff Development Policy
11. Review & Summary
12. Next Meeting Date: 19 November 2019
13. Adjournment

Library Board of Trustees Meeting



Members Present			Members Absent
Judy Ashbrook	Yvonne Dye	Ann Monk	
Susan Breeding	Karen Herndon	Sharon Sargent	
Karen Davis		Sharon VanDyke	

Chair Karen Herndon called the meeting to order 15 October 2019 at 5:07 pm. She recognized the Honaker Friends of the Library Chair, Carolyn Puckett, who welcomed the Trustees and invited them to eat before they began their business; Mrs. Puckett led the group in prayer and the Board, Friends and staff ate the lovely meal provided by the Friends

Minutes: Ann Monk made Karen Davis and seconded a motion to approve the minutes as distributed; motion passed.

Financial: Sharon Sargent made and Ann Monk seconded a motion to approve the bills; motion passed.

Staff Reports: Kelly McBride Delph reviewed the Programs, Activity, and, Director's Reports, highlighting the new board handbook from LVa, budget, and per capita from local expenditure.

Unfinished Business:

New Business: The board discussed changes to Professional Development and Continuing Education Policy. Kelly will integrate the changes and present a revised policy for approval next month.

Review and Summary: Karen Herndon shared that a donation is possible of laptop computers and office chairs.

Susan Breeding moved and Yvonne Dye seconded a motion to adjourn.

Respectfully submitted,

Kelly McBride Delph