



Russell County Public Library Board of Trustees Regular Meeting

May 19, 2026, 5:30pm
Lebanon Library

Members Present:

Karen Davis, Sharon Sargent, Judy Ashbrook, Ann Monk, Bob Breimann, Tina Harris, Susan Breeding

Members Absent: David Eaton

1. Call to Order

Chair, Karen Davis called the meeting to order at 5:35pm.

2. Approval of Agenda

Motion to approve Agenda by Susan Breeding, seconded by Judy Ashbrook. Motion passed unanimously.

3. Approval of Minutes

Motion to approve Minutes by Ann Monk, seconded by Tina Harris. Motion passed unanimously.

Communications

Citizens Comments - none

4. Financial Report

Motion to approve Bills by Bob Breimann, seconded by Judy Ashbrook. Motion passed unanimously.

5. Staff Reports

Programs Services Director

6. Remarks/ Reports of Trustees none

7. Tabled Business none

8. Unfinished Business none

9. Executive Session

Tina Harris made a motion, and Ann Monk seconded, to go into Executive Session pursuant to the Code of Virginia, Section 2.2-3711(A) (1) Discussion, consideration ... performance, of employees. Motion approved.

The Library Board went into Executive Session at 6:08pm

The roll call was as follows: Aye or Nay

Karen Davis, aye

Judy Ashbrook, aye

Tina Harris, aye

Sharon Sargent, aye

Ann Monk, aye

Bob Breimann, aye

On a motion by Sharon Sargent seconded by Bob Breimann, the meeting reconvened in open session at 6:26pm.

The roll call was as follows: Aye or Nay

Karen Davis, aye

Judy Ashbrook, aye

Tina Harris, aye

Sharon Sargent, aye

Ann Monk, aye

Bob Breimann, aye

Susan Breeding made a motion pursuant to Virginia Code, 1950, Section 2.2-3712 (D) that the Library Board in its's closed session; only discussed public business matters lawfully exempted from open meeting requirements under this Chapter and (2) that only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the Library Board. Any member of the Library Board who believed that there was a departure from the requirements of clauses (1) and (2)

shall so state prior to the vote, indicating the substance of the departure that, in their judgement, has taken place.

The certification was as follows: Aye or Nay

Karen Davis, aye

Judy Ashbrook, aye

Tina Harris, aye

Sharon Sargent, aye

Ann Monk, aye

10. New Business

Motion to promote Brandy Miller into the position of Branch & Circulation Manager, as of May 15, 2026, at a rate agreeable to the budget by Bob Breimann, seconded by Susan Breeding. Motion passed unanimously.

Motion to post the position Collections & Resources Manager by Tina Harris, seconded by Judy Ashbrook. Motion passed unanimously.

11. Review & Summary

12. Next Meeting Date: June 16, 2026 at 5:30pm Lebanon Library

13. Adjournment:

Motion to adjourn the meeting at 6:45pm by Susan Breeding, seconded by Ann Monk. Motion passed unanimously.

Respectfully submitted by:

Sharon Sargent, Secretary

Typed by Pamela Stone, Director

