



Russell County Public Library Board of Trustees Regular Meeting

October 21, 2025, 5:30pm
Honaker Community Library

Members Present: Karen Davis, Judy Ashbrook, Ann Monk, Tina Harris, Susan Breeding, Sharon Sargent

Members Absent: Bob Breimann, David Eaton

1. Call to Order

Chair, Karen Davis called the meeting to order at 5:53pm.

2. Approval of Agenda

Motion to approve Agenda by Sharon Sargent, seconded by Judy Ashbrook. Motion passed unanimously.

3. Approval of Minutes

Motion to approve Minutes by Judy Ashbrook, seconded by Ann Monk. Motion passed unanimously.

4. Communications – Citizens Comments

The Honaker Library Angels commented on the improved appearance of the building inside and out, power washing, and landscaping. The Director thanked Russell County Maintenance for their help.

5. Financial Report

Motion to approve Bills by Tina Harris, seconded by Judy Ashbrook. Motion passed unanimously.

6. Staff Reports Programs Services Director

Discussion: Lebanon Library will adjust to winter hours November 1st, closing at 7pm on Tuesdays and Thursdays. HCL programming. Staff service plaques. Halloween events – Trunk or Treat and Haunting on Main. Operation Green Light – the libraries will display green lights in the windows November 4 – 11th. Upcoming holiday closures – Veteran's Day (Nov. 4), Election Day (Nov. 11), and Thanksgiving (Nov. 27-29th). Upcoming holiday town parades.

Motion to close the libraries at 4pm Friday, October 31st by Judy Ashbrook, seconded by Tina Harris. Motion passed unanimously.

7. Remarks/ Reports of Trustees

The Board thanked the Honaker Library Angels for the delicious food and hospitality.

8. Tabled Business Copier Proposal

Motion to approve the Tri-City Business Machines proposal to replace the Lebanon Library copier, moving it HCL, the old machine at HCL will move to surplus, by Susan Breeding, seconded by Ann Monk. Motion passed unanimously.

9. Unfinished Business

10. New Business

Discussion: HCL updates, collections, future events, and purchases, to include a refrigerator by the Honaker Library Angels

11. Review & Summary

12. Next Meeting Date: November 18, 2025 at 5:30pm Lebanon Library

13. Adjournment:

Motion to adjourn the meeting at 6:53pm by Karen Davis, seconded by Judy Ashbrook. Motion passed unanimously.

Respectfully submitted by: Pamela Stone - Director, Russell County Public Library