

**19 September 2017**

5 pm

Lebanon Library



Honaker Community Library • Lebanon Library

## **Board of Trustees Agenda**

1. Call to Order
2. Introductions
3. Presentations:                      Staff Awards
4. Approval of Minutes
5. Communications:                      Citizens Comments
6. Financial Report                      Fines  
    Bills  
    Budget spreadsheet
7. Staff Reports:                      Programs      Services      Director
8. Remarks/Reports of Trustees:
9. Unfinished Business:
10. New Business:                      \$2 for \$1 Amnesty-October ?
11. Review & Summary
12. Next Meeting Date:                      October 17, 2017      **Honaker Community Library**
13. Adjournment

# Library Board of Trustees Meeting



Members Present		Members Absent
Judy Ashbrook	Yvonne Dye	Ann Monk
Pam Barton	Karen Herndon	Sharon Sargent
Susan Breeding	Sherry Lyttle	

Sherry Lyttle called the meeting to order at 5:05 pm, 19 September 2017.

**Introductions:** Mr. Lester & Mr. Breeding.

**Staff Awards:** Doris Pruitt 10 year award; Jamie Rexrode 5 year award

**Minutes:** Ann Monk made and Sharon Sargent seconded a motion to approve the August minutes; motion passed.

**Citizens Comments: Steve Breeding:** Did a walk through earlier; improvements planned; seeking clarification: not opposed to Jamie's receiving raise, so setting base pay to include raise. BOS never though she did not deserve the raise. Community workers group: don't always know when in advance how many but are using them throughout county. Grant writer said she had talked with Kelly. Sustaining grants aren't available, which is what library needs.

**Lonzo Lester:** part time employees receiving benefits is a direct conflict with county policy. Checked with all the departments and the schools, none receive leave benefits. Library can't supersede county's policy; we are expending county funds in non-eligible manner. Facilities-using community work program to sustain all the buildings. Treat the library the same. But they may show up with some irregularity. Grant writer very experienced & available to us. Recommend partnering with the schools. Come to the BOS if you have an issue and they will try to act on it or implement it. In reply to questions and discussion: approx. 60 permanent, full year part-time employees in county, noting that all part time staff are temporary. Personnel Policy will be before the board soon. Compensation study is next that will look at salaries.

Steve Breeding: Willing to look and ask, though we may be short on the money.

Lonzo Lester Pavement @ HCL: Ken Taylor - W&L volunteered to donate asphalt if they can find someone to pave.

Carpet in Lebanon, particularly meeting room. General discussion that the work program really helps get work done in county and about space utilization and flooring.

**Financial:** Karen, Judy; motion passed

**Staff Reports:** Programs: eclipse & more.

**Remarks Trustees:**

**Unfinished:**

**New Business:** Sharon Sargent moved and Karen Herndon seconded a motion to close on Veterans Day and give full time staff a floating holiday if they work Friday; motion passed.

Susan Breeding made and Sharon seconded a motion for a fine amnesty program during October (Customer Appreciation Month) to include \$2 for \$1 or \$1 per can for food for the food pantries, with a \$20 limit; motion passed

Karen moved & Judy Ashbrook seconded a Resolution asking the Board of Supervisors, in order to stagger the library board terms, to extend the terms of Susan Breeding and Yvonne Dye to end at 2020 and Karen Herndon and Ann Monk to end in 2021; motion passed.

Susan made and Pam seconded a motion to adjourn.

Respectfully submitted  
Kelly McBride Delph